

CCC 2022 Regulations General Terms and Conditions

1 General conditions

1. **13th Central European Congress on Concrete Engineering** (hereinafter **Event**) will be held on 13-14 September 2022, at Nosalowy Dwór in Zakopane (Tatra Mountains, Poland).
2. The **Event** is organized by fib Poland while the Operator is infraTEAM Poland, which is responsible for organizational activities on behalf of **fib** Poland.
3. These **Regulations** form the basis for the organization of the **Event** and define the rights and obligations of its **Participants**. The **Terms and Conditions** have been posted on the <https://ccc2022zakopane.pl/en> website, hereinafter referred to as the **Portal**. Any changes to the **Regulations** will be made public by posting them on the **Portal**.
4. The provisions of the **Regulations** apply to all **Participants** and form an integral part of the entry to participate.
5. The detailed agenda of the **Event** will be posted on the **Portal** and the **Operator** reserves the right to change the agenda.
6. The **Organizer** reserves the right to cancel the **Event** at any time. In case of cancellation of the **Event**, the information will be published on the **Portal** and sent to e-mail addresses in case they were provided during the registration process. In such case participant fee will be refunded.

2 Participation

1. The number of **Participants** in the **Event** is limited.
2. The condition for participation in the **Event** is the registration of the **Participant** through the registration system available on the **Portal**.
3. Registration of a **Participant** is tantamount to acceptance of these **Terms and Conditions**.
4. The deadline for registering **Participants** via the **Portal** expires on the day before the **Event**, or when the number of registered ones exceeds the limit. After this, the registration system will be turned off.
5. The **Participant** that submits the article is called an **Author**.
6. It is possible to co-author several articles. However, one paper per single registration will be accepted in the conference. Registration and payment of the registration fee is obligatory for at least one of the authors of an accepted paper.

3 Registration system

1. An **On-line Registration** is available, that allows for participation fee payment.
2. Having a **Registered Account** (obtained in the **On-line Registration** process), options are available. It is possible to compose suitable **Participant** ticket. There are options like Welcome evening, Gala Dinner, Social program, Accompanying person.
3. It is possible for bachelor/master/PhD students under 30 years old to get academic discount. During the registration process, the domain of the participant's e-mail address will be verified. For this, the global database of domains belonging to colleges or universities will be used. Therefore, it is important that students register using the email address from their university.
4. The **On-line Registration** system is available on the **Portal**. It contains the **Participant's** registration form. The form is completed by each **Participant**.
5. The data such as the telephone number and e-mail address provided during the **On-line Registration** are considered final by the **Operator**. However, the remaining data may be edited by the **Participant** after logging in to the **Participant's Account** on the **Portal**. The **On-line Registration** Form should be completed using full names, without abbreviations.
6. The administrator of the **Participant's** personal data provided in the **On-line Registration** is the **Operator**.

7. The personal data administrator may share the **Participant's** data with **Partners**, provided that the **Participant** expresses his voluntary consent during registration on the **Portal**.

4 Participation fee

1. Participation fee prices are following:
 - a. Full delegate (Early bird) - 250 EUR
 - b. Full delegate (Regular) - 275 EUR
 - c. Student – 150 EUR
2. Full delegate fee includes:
 - a. Two lunches (Tuesday, Wednesday) and coffee breaks during the conference,
 - b. Badge, conference materials and gadgets,
 - c. Entrance to all sessions including presentations and topical keynotes,
 - d. Entrance to the expo zone,
 - e. Interactive networking sessions at the conference,
 - f. Publication of paper in the conference proceedings (available on the webpage),
 - g. Access to conference proceedings on the webpage,
 - h. Participation certificates.
3. Student fee: Registered students will get the same opportunities as Full delegate except for the option of registering an accompanying person.
4. Early bird reduction is active between 15.04.2022-30.06.2022.
5. Additional options prices:
 - a. Welcome evening – 50 EUR
 - b. Gala dinner – 90 EUR
 - c. Social program – 50 EUR
 - d. Accompanying Person – 150 EUR
6. Welcome evening (12/09/2022, 19:00-23:00) option includes: warm and cold buffet, deserts, drinks available for 4 hours, and open bar available for 2 hours.
7. Gala dinner (13/09/2022, 20:00-24:00) option includes: served dinner, warm and cold buffet, deserts, drinks, open bar available for 4 hours, and entertainment.
8. Social program (14/09/2022, 15:00-18:00) option includes: tickets for the cable car to Kasprowy Wierch, refreshments at the highest restaurant in Poland.
9. The option of publishing in the ACE Journal and related fee are independent from the organizers and are not included in the participation fee. More details in following regulations (https://ccc2022zakopane.pl/downloads/CCC22_ACE-Reg-Publications_Eng.pdf).
10. Participation is not guaranteed until full payment of the registration fee is received.

5 Cancellation of participation in the Event

1. The Participant may resign from participation in the Event. The resignation should be made in the form of a written document with the Participant's handwritten signature, which must be sent before 01.05.2022 as a scan by e-mail to the address ccc2022@infrateam.eu.
2. The Participant has the right to delegate in lieu of a person other than the notified person. Changes may be made at the latest 01.09.2022 by sending information by e-mail to ccc2022@infrateam.eu. The Change of Participant takes place immediately after sending a confirmation from the Operator.
3. In case of illness or quarantine of **Participant**, there may be deviations from the procedure.

6 Complaints

1. All complaints of the **Participants** to the **Operator** should be submitted in writing by registered letter with acknowledgement of receipt to the address of the **Operator's** registered.
2. Complaints of **Participants** may be submitted no later than within 3 days from the date of termination of the **Event**.

3. After the above deadline, no complaints will be considered.

7 Protection of personal data

1. The administrator of personal data is **Operator**, infraTEAM company, with its registered office in Gliwice, Czarnieckiego Street 33.
2. In accordance with the Personal Data Protection Act of August 29, 1997 (consolidated text Journal of Laws of 2016, item 922, as amended) The **Operator** does not transfer, sell or lend the collected personal data of the **Participants** to other persons or institutions without the individual marketing consent of the Participant. Personal data provided by the **Participant** is treated as confidential information and is used only for the purpose of the **Event**.
3. **Participants'** personal data is processed in order to conduct the **Event**, including the creation of a list of participants, as well as to create a Networking network during the **Event** or others.
4. By registering, the **Participant** agrees to the processing of his/her personal data for the purpose of conducting the **Event**.
5. By registering, the **Participant** may consent to the processing of his personal data for marketing purposes by the consent of the **Event Partner** specified in the content.
6. **Participants** have the right to access, correct their personal data and request their deletion by returning in a written document with the **Participant's** handwritten signature, which must be sent as a scan by e-mail to the address ccc2022@infrateam.eu.
7. Providing personal data is voluntary, but necessary to participate in the **Event**.
8. The **Operator** reserves the right to use an external service to carry out registration.
9. With the consent of the **Participant**, the collected data may be collected in one or more databases directly or indirectly maintained by the Administrator of personal data.
10. During the **Event**, the **Operator** and the **Operator's Partners** will conduct photo and video sessions. Physical participation in the event is combined with consent to the use of the image of each **Participant** in information and promotional materials, as well as in the relations posted on websites and on social media. The **Participant** who does not give such consent is obliged to inform about this fact at the latest 2 days before the date of the **Event** in the form of a written document with a handwritten signature of the **Participant**, which must be sent as a scan by e-mail to the address ccc2022@infrateam.eu.

8 Final provisions

1. Participation in the **Event** is tantamount to accepting the provisions of these **Regulations** and your commitment to comply with the regulations and any other arrangements made between the **Participant** and the **Operator**.
2. In matters not regulated by these **Regulations**, the provisions of the Civil Code shall apply.
3. The **Event** is closed and does not constitute a mass event within the meaning of the Act of 20 March 2009 on the safety of mass events (Journal of Laws 2015 item 2139).
4. The **Operator** is not responsible for the members' items that may be lost, destroyed or stolen during the **Event**.
5. The sanitary regime will be adapted to the valid regulations during the event.
6. Payments will be refunded if the conference will be canceled by the organizer. In that case, the organizer will have no further liability to the client. Registrations remain valid if the conference has to be postponed.
7. The **Regulations** shall enter into force on the date of its posting on the **Portal**.
8. **Operator** has the right to change the provisions of the **Regulations**. The changes come into force on the day of posting the new Regulations on the **Portal**.